

Wavepower 2020-2023

Swim England Child Safeguarding
Policies and Procedures



NSPCC



Contents

Information sheet and emergency contact details

SECTION 1 Introduction

Foreword: Jane Nickerson and Nick Slinn

Introduction

The Swim England Child Safeguarding Policy

Key Principles

Responsibility for child safeguarding within Swim England

Swimline

Acknowledgements

Key Definitions

SECTION 2 Toolbox

2.1 Abuse, duty of care and reporting process

Using the toolbox

Duty of care

Reacting, recording and reporting concerns

Definitions of abuse

Indicators of abuse

Confidentiality and information sharing

Whistleblowing Policy

2.2 Training and recruitment

Swim England Safe Recruitment Policy

The Disclosure and Barring Service (DBS)

Safeguarding and protecting children approved training and time to listen

The role of the Club Welfare Officer

2.3 Codes of Conduct

Code of Conduct for children

Code of Conduct for parents/guardians

Code of Conduct for coaches and teachers

Code of Conduct for committee members, officials and volunteers

2.4 Policies, Procedures and Guidance

Swim England Equality and Diversity Policy

Anti-Bullying Policy

Concerns regarding a young person self-harming

Contextual Safeguarding

Changing Room Policy

Guidance on indecent/child abuse images of children

Swim England Photography Guidance

Online contact and communication with children

Guidance on the use of social networking

Guidance on lane sharing between adults and children

Guidance on children and adults training and competing together in water polo

Missing Child Policy

Late Collection of Children Policy

Transport Policy

Supervision of children when away from the organisation

SECTION 3 Guidance for coaches, teachers and poolside helpers

Guidance for coaches, teachers and poolside helpers

Safeguarding members

Relationships with members aged 17 and under

Managing challenging behaviour

SECTION 4 Index

Full index

Non-child safeguarding links

Information sheet and emergency contact details

Please complete the information below and keep it at the front of Wavepower for reference. The contact details for your County and Regional Welfare Officers can be found on the website at swimming.org/wavepower.
Contact the Child Safeguarding Team if you require assistance.

Club Welfare Officer

Name:

Tel:

County Welfare Officer

Name:

Tel:

Regional Welfare Officer

Name:

Tel:

Children's Social Care

Tel:

Out of hours / Emergency Duty Team

Tel:

Multi Agency Safeguarding Hub (MASH)

Tel:

Local Authority Designated Officer (LADO) or Designated Officer (DO)

Tel:

National Governing Body (NGB)

Swim England Child Safeguarding Team

Pavilion 3, SportPark

3 Oakwood Drive

Loughborough University

Leicestershire, LE11 3QF

☎ 01509 640 270

✉ legal@swimming.org

🌐 swimming.org

Child Safeguarding Team

Joanne Garey, National Child

Safeguarding Officer (NCSO)

☎ 01509 640 252

✉ joanne.garey@swimming.org

Keith Oddy, Independent Child

Protection Officer (ICPO)

Jenni Dearman, National Child

Safeguarding Manager (NCSM)

Ashley Cox, Director of Legal and
Governance, Head of Safeguarding

**Disclosure and Barring
Service Checks (DBS)**

Samantha Massey, DBS Coordinator

☎ 01509 640 738

✉ dbs@swimming.org

Safeguarding resources

Welfare Officer posters and leaflets for children are available from the Child Safeguarding Team at legal@swimming.org

**Office of Judicial Administration
(OJA)**

For all enquiries regarding the Judicial Complaints process, Medical Protocol and Coach Referral process

Kerry Moss, Judicial Office Manager

☎ 0161 244 5345

✉ kerry.moss@swimming.org

**Swimline the Swim England/NSPCC
Child Protection Helpline**

☎ 0808 100 4001

Signposting Help Desk

✉ signposting@swimming.org

NSPCC Child Protection in Sport Unit

☎ 0116 366 5626

✉ cpsu@nspcc.org.uk

NSPCC Helpline

☎ 0808 800 5000

🌐 nspcc.org.uk

Childline

☎ 0800 1111

🌐 childline.org.uk

Please use this space to include any other useful contacts for easy reference.